

# Charter Township of Royal Oak 2022 Original Budget General Appropriations Act

The Charter Township of Royal Oak Board resolves:

- SECTION 1:** Title--This resolution shall be known as the Charter Township of Royal Oak General Appropriations Act.
- SECTION 2:** Public Hearing on the Budget--Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 15, 2021 and a public hearing on the proposed budget was held on December 27, 2021.
- SECTION 3:** Millage Levy---The Charter Township of Royal Oak Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll a voter-authorized millage of 8.6256 mills for township general fund operations; a voter-authorized millage of 2.4757 mills for parks and recreation operations; a voter-authorized millage of 1.9805 for library.
- SECTION 4:** Adoption of budget by Activity/Department-- Charter Township of Royal Oak Board adopts the 2022 fiscal year budgets for the various funds by Activity/Department. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.
- SECTION 5:** Payment of Bills--Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Charter Township of Royal Oak Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.
- SECTION 6:** Authorized salary, hourly and per diem rates--Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Per Diem--all Boards and Commissions  
 Supervisor  
 Township Manager  
 Administrative Assistant  
 Clerk  
 Deputy Clerk  
 Treasurer  
 Deputy Treasurer  
 Accounting  
 DPW workers  
 Senior Center and Transportation workers  
 Park and Recreation workers  
 Building Department Administrator

**SECTION 7:** Estimated Revenues and Expenditures--Estimated total revenues and expenditures for the various funds of Charter Township of Royal Oak are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	1,189,393	1,189,393
Cable	26,000	-
Fire	280,925	280,925
Police	17,225	17,225
Parks and Recreation	124,760	124,217
Street Lighting	61,185	61,185
Library	72,809	72,650
Rubbish Collection	117,800	117,800
CDBG	11,689	11,689
Transportation	55,000	54,596
Federal Fund Grants	126,000	126,000

<u>General Fund</u>	
Revenues:	
Taxes and Special Assessment	305,308
Federal and State	558,857
Other	140,465
Use of Fund Balance	184,763
<b>Revenue Fund Total:</b>	<b><u>1,189,393</u></b>

<b>Expenditures by Department:</b>	
Township Board	18,039
Supervisor	51,679
Township Manager	89,805
Accounting	85,025
Clerk	40,098
Board of Review	2,200
Treasurer	53,633
General Administration	179,937
Election	24,111
Attorney	60,000
Code Enforcement	45,911
Department of Public Works	146,075
Building Department	77,074
Planning	44,000
Blight Removal	5,000
Building and Grounds	20,500
Roads, Streets and Bridges	60,000
Senior Center	19,307
Transfers Out	167,000
<b>Expenditure Fund Total:</b>	<b><u>1,189,393</u></b>

<b>Increase/(Decrease) in Fund Balance</b>	<b>(184,763)</b>
<b>Projected Beginning Fund Balance</b>	<b><u>1,700,478</u></b>
<b>Projected Ending Fund Balance</b>	<b><u><u>1,515,715</u></u></b>

<b>Revenues:</b>	
Other	26,000
<b>Revenue Fund Total:</b>	<b><u>26,000</u></b>

**Cable Fund**

<b>Expenditures by Department:</b>	
Cable	0
<b>Expenditure Fund Total:</b>	<b><u>26,000</u></b>

<b>Increase/(Decrease) in Fund Balance</b>	<b>26,000</b>
<b>Projected Beginning Fund Balance</b>	<b><u>65,893</u></b>
<b>Projected Ending Fund Balance</b>	<b><u>91,893</u></b>

Police Fund

<b>Revenues:</b>	
Taxes and Special Assessment	5,000
Other	12,225
Use of Fund Balance	17,225
<b>Revenue Fund Total:</b>	<u>17,225</u>

<b>Expenditures by Department:</b>	
Public Safety	17,225
<b>Expenditure Fund Total:</b>	<u>17,225</u>

<b>Increase/(Decrease) in Fund Balance</b>	<b>(12,225)</b>
<b>Projected Beginning Fund Balance</b>	<b>964,521</b>
<b>Projected Ending Fund Balance</b>	<b><u>947,926</u></b>

Fire Fund

<b>Revenues:</b>	
Taxes and Special Assessment	0
Use of Fund Balance	280,925
<b>Revenue Fund Total:</b>	<u>280,925</u>

<b>Expenditures by Department:</b>	
Fire	280,925
<b>Expenditure Fund Total:</b>	<u>280,925</u>

<b>Increase/(Decrease) in Fund Balance</b>	<b>(280,925)</b>
<b>Projected Beginning Fund Balance</b>	<b>348,593</b>
<b>Projected Ending Fund Balance</b>	<b><u>67,668</u></b>

Parks & Recreation Fund

<b>Revenues:</b>	
Taxes and Special Assessment	87,629
Other	3,631
Use of Fund Balance	33,500
<b>Revenue Fund Total:</b>	<u>124,760</u>

<b>Expenditures by Department:</b>	
Recreation	124,217
<b>Expenditure Fund Total:</b>	<u>121,552</u>

<b>Increase/(Decrease) in Fund Balance</b>	<b>543</b>
<b>Projected Beginning Fund Balance</b>	<b>31,526</b>
<b>Projected Ending Fund Balance</b>	<b><u>32,069</u></b>

**Rubbish  
Collection  
Fund**

<b>Revenues:</b>	
Taxes and Special Assessment	0
Other	75,000
Use of Fund Balance	42,800
<b>Revenue Fund Total:</b>	<b>117,800</b>

<b>Expenditures by Department:</b>	
Disposal	117,800
<b>Expenditure Fund Total:</b>	<b>117,800</b>

<b>Increase/(Decrease) in Fund Balance</b>	<b>(42,800)</b>
<b>Projected Beginning Fund Balance</b>	<b>43,657</b>
<b>Projected Ending Fund Balance</b>	<b>857</b>

**Street  
Lighting  
Fund**

<b>Revenues:</b>	
Taxes and Special Assessment	0
Transfer In	27,500
Use of Fund Balance	33,685
<b>Revenue Fund Total:</b>	<b>61,185</b>

<b>Expenditures by Department:</b>	
Street Lighting	61,185
<b>Expenditure Fund Total:</b>	<b>61,185</b>

<b>Increase/(Decrease) in Fund Balance</b>	<b>(34,101)</b>
<b>Projected Beginning Fund Balance</b>	<b>33,685</b>
<b>Projected Ending Fund Balance</b>	<b>416</b>

**CDBG Fund**

<b>Revenues:</b>	
Federal and State	11,689
<b>Revenue Fund Total:</b>	<b>11,689</b>

<b>Expenditures by Department:</b>	
Code Enforcement	11,689
<b>Expenditure Fund Total:</b>	<b>11,689</b>

<b>Increase/(Decrease) in Fund Balance</b>	<b>0</b>
<b>Projected Beginning Fund Balance</b>	<b>28,647</b>
<b>Projected Ending Fund Balance</b>	<b>28,647</b>

	<u>Transportation Fund</u>
Revenues:	
Other	24,000
Transfers In	31,000
Revenue Fund Total:	<u>55,000</u>

Expenditures by Department:	
Transportation	54,596
Expenditure Fund Total:	<u>54,596</u>

Increase/(Decrease) in Fund Balance	404
Projected Beginning Fund Balance	29,586
Projected Ending Fund Balance	<u>29,990</u>

	<u>Library Fund</u>
Revenues:	
Taxes and Special Assessments	70,100
Other	2,709
Revenue Fund Total:	<u>72,809</u>

Expenditures by Department	
Library	72,650
Expenditure Fund Total:	<u>72,650</u>

Increase/(Decrease) in Fund Balance	159
Projected Beginning Fund Balance	61,811
Projected Ending Fund Balance	<u>61,970</u>

SECTION 8: Specific Appropriations--

The appropriation of \$11,689 CDBG funds from Oakland County for code enforcement.

The appropriation of \$20,000 transportation funds from SMART for transportation services.

The appropriation of \$126,000 Covid Relief funds from the State of Michigan

SECTION 9: Periodic Financial Reports--The Township Accountant shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 10: Budget Monitoring--Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 11: Board Adoption--Motion made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt the forgoing resolution and General Appropriations Act. Upon roll call vote, the following voted aye:

The following voted nay:

The Supervisor declared the motion carried and the resolution adopted on the day of \_\_\_\_\_, 20\_\_\_\_.  
 \_\_\_\_\_  
 Township Clerk